

**Weed Beach Building Committee
Minutes – Regular Meeting
August 6, 2008 – Room 119 – Town Hall**

Present: D Bayne, P Hovell, C Darby, M Hawley, J Enters, S.Swiatek

Absent: D Parnon, J Howe, M Wright

Guests: none

Hovell convened the meeting at 7:45pm

Chairman's Report – None

CM RFQ – Hovell reported that an additional interview was held that morning with the two remaining prospective CMs – AP Construction and A. Pappajohn Co. Enters, Hovell, Kilduff and Hauck were present and participated.

The prospective CMs have been evaluated on the following criteria: quality of the response to the RFQ, the two CMs did present fee schedules per our RFP, experience, quality of previous work (references), pre-construction abilities, ability to perform value engineering, personnel to be assigned, present work load, their estimate of job feasibility, consideration was given to our job size relative to the CMs corporate size, internal systems, previous local government work, knowledge of local sub-contractors, bondability, record of performance related litigation, OSHA issues, EPC issues, and ability to work under prevailing wage rules.

Based on the above criteria the Interview and Evaluation Committee recommended A. Pappajohn Company over AP Construction Company. Both companies were judged more than capable of performing the CM function.

Enters and Hovell reported on the reasoning and evaluation including a summary of the interviews Wednesday morning.

On a motion made by Hawley, seconded by Darby, the committee voted 5-0-0 to accept the recommendation and to award the position to A. Pappajohn Company. Hovell was asked to inform both companies and to start the contractual process.

DESIGN – DRAWINGS - Darby and Hawley asked that we have a session to review the aesthetic issues. Hovell said that he would work to arrange a meeting soon.

BALANCE of ITEMS on the AGENDA – Dropped for lack of new information.

MINUTES – The minutes of May 14th, June 4th, July 16th and July 30th were approved.

Respectfully submitted

Peter Hovell – Secretary – pro temper